

HIPAA Security Online Course

Purpose & Method of the Course

The HIPAA Security course is an online learning experience designed to train current healthcare employees in HIPAA security. Employees will learn about the current HIPAA Security Legislature and how they can ensure they are meeting HIPAA measures. They will also be able to better protect electronic healthcare information. Scenario based examples, practice activities, and periodic assessments illustrate and reinforce how compliance applies to their business setting. Modules are divided into bi-monthly assignments and will continue for the duration of 12 months. The yearly schedule of lessons and modules are listed on the second page of this document.

Specific Course Goals

- Examine HIPAA legislature:
 - Utilize a combined HIPAA security legislative document to review specific standards. Describe the purpose of all safeguards/ standards of HIPAA Security Legislature
- Explain HIPAA security laws
 - Protect, use and disclose (e)PHI appropriately and in accordance with HIPAA Security law
- Describe security safeguards
- Interpret security standards (as it pertains to you, your employment, and others around you)
- Develop the skills necessary for HIPAA compliance

Contact Andrew Bledsoe, NeKY RHIO Executive Director, or Abigail Thornsberry, Workforce Project Director for more information.

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Bi- Monthly Schedule of Topics

Months 1 & 2	Module 1	HIPAA 101
	Module 2	PHI & ePHI
	Module 3	Administrative Safeguards
	- Module 3.a	- Security Coverage
	- Module 3.b	- Contingency Planning
Months 3 & 4	- Module 3.c	- Workforce ePHI Access
	- Module 3.d	- Security Awareness & Training
	- Module 3.e	- Security Official
	- Module 3.f	- Evaluation
Months 5 & 6	Module 4	Physical Safeguards
	- Module 4.a	- Physical Access Policies & Procedures
	- Module 4.b	- Workflow & Workstation
	- Module 4.c	- Hardware Removal
Months 7 & 8	Module 5	Technical Safeguards
	- Module 5.a	- Technical Access Rights
	- Module 5.b	- Audit Logs
Months 9 & 10	- Module 5.c	- Proper Destruction of ePHI
	- Module 5.d	- Authentication Process
	- Module 5.e	- Transmitting ePHI
Months 11 & 12	Module 6	HIPAA Security Summary & Review